

VILLAGES OF NORTHWOODS HOMEOWNER'S ASSOCIATION, INC.

c/o Property Management Partners & Associates, Inc.

P.O. Box 600033 Jacksonville, FL 32260

Phone: 904-460-2785 x 19

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REQUESTING FOR ARCHITECTURAL APPROVAL

This request form is to be completed by the homeowner and submitted to the Board of directors for approval BEFORE any proposed work commences. Submit a separate form for each revision. If you have any questions concerning this application, please contact Jo Davis, CAM: jo@pmpstjohns.com DO NOT MAIL IT DELAYS APPROVAL

Please provide the following information:

Today's date: _____ Email _____

Homeowner's name: _____

Property address: _____

Phone (days): _____ (nights) _____ Cell _____

Proposed improvement: _____

Location of improvement (Attach a drawing copy of building permit if applicable and copy of contractor's proposal.)

Structure of a _____

Specifications:

- Dimensions _____
- Materials _____
- Color _____
- Contractor _____

Estimated beginning date: _____ Estimated completion date: _____

Owners Signature: _____ **Date:** _____

FOR BOARD USE:

Reviewed by: _____ Date: _____

Approved: _____ **Denied:** _____ **Conditional Approval:** _____

Comments: _____

Homeowner notified _____ by: _____ return mail _____ telephone _____

Mgmt. Received _____ Forwarded to ARC _____